



Who to contact in 2025/26

In this 2025/2026 academic year, if you need to contact the school to discuss a query or a concern, please follow the flowchart below in order for your concerns to be addressed appropriately:

Step 1 - Child's Class Teacher



Step 2 – Head of Key Stage



Mrs McDowell
Head of Foundation: P1 & P2
Tel: 02893351560
E-mail:
smanson766@c2kni.net



Mrs McCullough
Head of Key Stage 1: P3 & P4
Tel: 02893351560
Email:
bmccullough413@c2kni.net



Mrs Kirkland (VP)
Head of Key Stage 2: P5–P7
Tel: 02893351560
Email:
jkirkland601@c2kni.net



Step 3 – Vice-Principal / SENCO

Please call the office to arrange an appointment or email jkirkland601@c2kni.net



Step 4 – Principal

Please call the office to arrange an appointment or email jmiller498@c2kni.net

	<p><u>Mrs Smyth:</u> <u>Secretary</u></p> <p>For all things related to admin, ParentMail, payments and everything else in between!</p>		<p><u>Mr Lyness:</u> <u>Building Supervisor</u></p> <p>Lost items are his favourite topic!</p>		<p><u>Mr Caldwell</u></p> <p>For a serious Child Protection / Medical Concern, please make contact with Mr David Caldwell, Designated Teacher for Child Protection.</p>
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