Carrickfergus Model Primary School
4 Belfast Road
Carrickfergus
BT38 8BU

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Controlled Primary School

Enrolment Number: 406
Admissions Number: 58

PRINCIPAL: Mrs J Miller
CHAIR OF BOARD OF GOVERNORS: Mrs Victoria Watson

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Principal will manage the admissions procedure for this school in consultation with the Board of Governors.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school or is the eldest child in the family.

Please telephone the school if you would like to book an individual tour with the School Principal.

ADMISSIONS CRITERIA

The application procedure opens on **6 January 2027 at 12 noon** (GMT). Applications **must be submitted** by the closing date of **20 January 2027 at 12 noon** (GMT). After 12 noon on 20 January 2027, applicants cannot apply until after the close of procedure on 18 March 2027.

COMPULSORY SCHOOL AGE

Any child who reaches their 4th Birthday on or before 1st July 2027 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2026 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

Admission criteria to be used in the event of the school being oversubscribed. The criteria are listed below in order of priority.

1. Children who have a sibling* or siblings* enrolled at Carrickfergus Model Primary School at the close of application.
2. Children whose sibling* previously attended Carrickfergus Model Primary School.
3. Children who are a Looked After Child.
4. If oversubscribed, final selection will be made on the basis of a tie breaker established by admitting children from oldest to youngest by date of birth as entered on a birth certificate.

*Where sibling is stated, it is taken to include half-brother / half-sister, step-brother / step-sister and foster-brother / foster-sister.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine necessary to support or verify any information on the application. The provision of false or incorrect information or the failure to provide information within the deadlines set by the school can result in the inability of the school to offer a place/the withdrawal of a place.

This is in addition to the **standard requirement to provide a Birth Certificate** in order to demonstrate whether or not a child is of compulsory school-age. Late applications will be dealt with in accordance with the relevant Department of Education Circular.

It is the responsibility of parents to ensure that all relevant information is provided to the Governors.

WAITING LIST POLICY

Should a vacancy arise after the 18 March 2027, all applications for admission to 2027-2028 that were initially refused, new applications, late applications and applications where new information has been provided, will be treated equally and published criteria applied. The waiting list will be in place until June 2027. The school will contact you in writing if your child gains a place in the school by this method. Upon receiving a completed application form (at any preference stage) your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list.

ADMISSION TO P2 – P7

The above criteria will also be used for application for P2-P7. Whilst oversubscribed in some year groups, requests for places in P2-P7 will only be considered if there are vacancies in the appropriate year group and further enrolment is not prejudiced to the efficient use of resources.

APPLICATIONS & ADMISSIONS TO PRIMARY 1

Year	Total Applications	Total Admissions
2024/2025	**59**	**59**
***2025/2026**	**60**	**60**
***2026/2027**	**53**	**53**

****The Total Admissions figures for these years include all P1 children admitted to the school, including those who have a statement of special educational needs and / or may be attending SPiMs.***

(SPiMS = Specialist Provision in Mainstream School)